

**Government of Arunachal Pradesh**  
**Office of the Director General of Police**  
**PHQ : Itanagar**

No. PHQ/PER-46/2011

Dated: Itanagar the 27/09/2011

**Clarification on certain issues related to Tender for automation in recruitment of Constables in Arunachal Pradesh vide Tender No. PHQ/PER-46/2011 dtd. 07/09/2011**

Activity	Clarifications
1) Application Processing	How many pages will the Instruction booklet contain?
	Is the OMR application form bilingual?
	<i>Will applications be forwarded to Agency or should we collect from APP at ITInagar?</i>
	<i>Application Processing at Agency office or at APP Office</i>
	<i>Should only Photo be scanned or both photo and signature needs to be scanned?</i>
2) Physical Measurement & Physical Efficiency Test	<i>Is Payment Rconciliation part of our scope?</i>
	<i>Should call letter for PMT/PET be forwarded to applicants or to the APP in bulk?</i>
3) Written Test	<i>How many days is the PMT and PET scheduled for?</i>
	No of Questions per Question paper
	Type of Questions ( i.e. usually MCQ(Multiple Choice Questions), Graphical, pictures etc)
	How many Different Sets and How many randomized sets have to be printed?
	OMR Response sheet should include 1 or 2 carbon copies?
	Printed Questions Papers and Response sheets will be dispatched to central location at Itanagar. Confirm
Post written Test	Dose our scope include conduct of test, Invigilation?
Interview	Result processing at Agency office or at APP?
Other	Indicative No. of candidates shortlisted for interview?
	Page 9 , Point 8, has a mention of setting up local office at Itanagar. Need clarity on the kind of operations carried out at this office. Page 9, point 9 has a mention of Accommodation for the operational stall at the venue and security will be provided by the board ; need more clarity on this.

**1. Application Processing:**

- a) **Instruction booklet:** No separate instruction booklet will be required to be printed. Instructions/guidelines for filling up the OMR application forms will only be required which can be printed on the back of the application form.
- b) **Language:** OMR application Form shall be only in English.
- c) The agency will print application form after approval of the design by the department, after printing of application form, the same shall be dispatched to all 17 districts. The further sale / distribution of application

forms for intending candidates shall be done by unit In-Charges / Districts SsP.

- d) **Application Processing:** Application processing shall be done by agency at designated recruitment centres (tentatively at 8 locations). Space for setting up temporary agency office shall be provided by the department at all locations in office premise of unit concerned.
- e) The entire application form is to be scanned and individual data base / profile created.
- f) **Payment reconciliation:** Since the application fees will be collected at the time of issue of application forms, no payment reconciliation will required to be made by the agency.

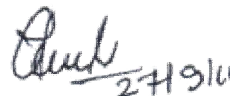
## 2. Physical Measurement & Physical Efficiency Test:

- a) **Call letters:** Call letter for Physical Measurement & Physical Efficiency Test is to be forwarded to applicants directly by the Agency. Cost of postal charges shall be borne by department.
- b) **Duration:** The duration of Physical Measurement and Physical Efficiency Test will depend on turn out of the applicant and vary location wise. However, on the basis of previous experience, on an average, it may take one to two weeks.

## 3. Written Test:

- a) **Number of questions per question paper:** The question paper will contain three sections (Subjects) with 50 questions against each section totalling 150 questions.
- b) **Type –** The type of questions will be MCQ (Multiple Choice Questions) with four choices.
- c) **Sets –** Two entirely different sets of question papers shall be set. The two sets are to be further randomised into 3 sets (A, B & C) by the Agency and got printed. Strict confidentiality will be maintained under close supervision of confidential officer.
- d) **Carbon copies –** Only one carbon copy will be required in the OMR response sheet.

- e) Yes, initially it will be dispatched to central location at Itanagar from which it will be further dispatched to respective recruitment centres. Agency will be responsible of segregation of numbers of question papers and OMR response sheet for all locations. Security during the transit from Itanagar to locations and its safe custody at Itanagar and other locations shall be provided by department.
- f) There will be sharing of responsibility. Handling of all gadgets/equipment viz., OMR authentication device, CCTV coverage, bar-code reader, height & chest measurement devise etc., including digitisation of datas shall be done by the Agency. Other arrangement viz., arrangement of ground for conducting PM/PET, assistance in height chest measurement, conducting PET, examination hall, sitting arrangements, distribution and collection of paper / OMR response sheets and in invigilation duties shall be extended by the department.
4. **Post Written Test:** The agency shall be responsible for processing of the result at Itanagar under close supervision of Recruitment Board.
5. **Interview:** The number of candidates will be 200-300 per locations/venue.
6. **Others:**
- a) **Local office at Itanagar:** The local office at Itanagar will be required as a nodal office for close coordination with Police Headquarters. It shall also compile and collate the data's of day to day activities at all recruitment centres.
- b) **Accommodation:** The department will provide basic accommodation for the operational staff of the agency at various recruitment centres (8 locations) free of cost. However, the cost of food etc., shall be borne by the Agency. Security coverage of the operational staff during the recruitment process shall be given by the department.

  
24/9/11  
Asstt. Inspector General of Police (E)  
Arunachal Pradesh  
PHQ: Itanagar